

California State Rabbit & Cavy Breeders Association

Board Meeting Minutes

April 5, 2021

Call to Order – The meeting was called to order via Zoom on April 5, 2021 at 7:03 PM by Jennifer Milburn, President

Roll Call – Board Members present included Jennifer Milburn (President), Tracy Gouette (Vice President), Scott Williamson (Treasurer), Kelly Hinde (Secretary), Dolores Morris (Past-President), Ray Stacy (District 2), and Joe Lugo (District 3). Not present were Tessa Fraguglia (District 1) and Nicole Brockreide (District 5).

Minutes of Last Meeting – Minutes were presented, Ray Stacy moved to approve the minutes as presented with the amendment of including the agreement to add funds to the Sweepstakes account, Joe Lugo seconded the motion and the motion passed with a unanimous vote.

Officer Reports –

- President – New to role and priorities include establishing committees, particularly to revise the constitution and reinstate scholarships.
- Vice President – None
- Secretary – Correspondence relating to probable fishing letters related to imaging on the website and a letter concerning RHD that the President will forward to all new board members.

In the last three months there have been 923 visits to the website with 829 unique visitors. This is increased from the 90 days prior to the 2020 convention. Top sources of visits were Google (342), Facebook (350) and direct search (178). 648 visitors were via mobile device and 265 via desktop. Last site update – March 30 included 2021 Convention Results for both show winners and youth contests and sweepstakes results for 2020.

Membership as of 4/1/21 was:

Total Members..... 187
Open Members 96
Youth Members..... 89

Members By District:

District 1 (<i>Alameda, Contra Costa, Humboldt, Lake, Marin, Mendocino, Napa, Solano, Sonoma, Trinity</i>) – Tessa Fraguglia	58
District 2 (<i>Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Lassen, Mariposa, Modoc, Mono, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Sutter, Tehama, Tuolumne, Yolo, Yuba</i>) – Ray Stacy	47
District 3 (<i>Fresno, Inyo, Kern, Kings, Madera, Merced, Stanislaus, Tulare</i>) – Joe Lugo	41
District 4 (<i>Monterey, San Benito, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Ventura</i>) – Chris Zemny	33
District 5 (<i>Imperial, Los Angeles, Orange, Riverside, San Bernardino, San Diego</i>) – Nicole Brockreide	7

- Treasurer Report – General fund balance as of 12/31/20 was \$38,175.85. The Roger Wood Memorial Scholarship account had a balance of \$25,212.00. Sweepstakes account balance was \$1,759.46 and included an additional \$500 from the general fund on 3/23/20 to waive bank fees. Balances as of 4/2/21 were: General Fund - \$37,884.85 and Roger Wood Scholarship Fund - \$25,271.04.

There was discussion on the proceeds of the raffle held earlier in the month for the Cal State Youth at the CRCS “Cal State” show. Proceeds are to be forwarded to Cal State from CRCS.

Bank statements are available for review. The President will be appointing an Audit Committee to conduct an audit that is due for the good of the club.

A motion to approve the Treasurer’s Report was made by Ray Stacy, seconded by Tracy Gouette and passed by a unanimous vote.

Committee Reports –

- Scholarship Committee: No action has been taken. The President will be appointing a new committee to revamp the scholarship process.
- Show Committee: Need a new committee with Chris Zemny stepping down. This topic is on the agenda for later in the meeting.
- Constitution Committee: The President has appointed Tracy Gouette as Chair of this committee that includes Jennifer Milburn and Scott Williamson. This is a priority item.
- Youth Committee: Previous Chair Melinda Smith as relocated out of state. New Committee chair will be Tacy Currey with assist from Stephany Brundage.
- Website: Will continue to be managed by the Secretary with input from the Youth Committee and others.

New Business –

The 2022 Cal State Convention was discussed. Following discussion a motion was made by Tracy Gouette to have the convention February 25-27, 2022 in Merced. The motion was seconded by Kelly Hinde and passed by a unanimous vote.

It was decided that there will be an educational program Friday evening, the state convention show on Saturday to include selection of group winners and best in show, and specialty shows that day. Sunday will be two all breed shows. Secretaries will be Dolores Morris (all open shows) and Linda Bell (all youth shows). There will be recognition program Saturday evening for the youth such as a BBQ or pizza party. Board members will receive two nights hotel stay to attend the board meeting and support the show.

The following assignments of Show Committee work were considered:

- Judges, Contracting and General Chair: Jennifer Milburn to include arranging for on-site camping for attendees and hotel room block and coordinating with Cavy show
- Equipment: Ray Stacy and Dolores Morris (to provide coops from BVRA and CRCS and arrange set-up/tear-down)
- Awards: Julie Spier (if willing)
- Specialty Shows: Kelly Hinde
- Catalog: Chris Zemny (if willing)
- Booths: Ray Stacy
- Hospitality: Nicole Brockreide
- Show Superintendent/Show Line-Up: Alan Rafferty
- Educational Event: Kathi Groves & Kate Smith (if willing)

Adjournment - There being no additional business for the good of the club Ray Stacy made a motion for adjournment at 8:18 PM.